

## NOV. 12 2009 SAFETY COMMITTEE MEETING, 6-7 PM CCHOA

Present: Mike Ferro, Clarence Freeman, Kathie Kaiwi, Irv Kliger, Harold Nevin, Laura Price, Carol Warren.

1. *Block Captain Letter and Legal Issues.* Kathie Kaiwi handed out an informational letter to homeowners concerning the 2009-2010 Safety Committee Village/Cays census. She also provided a sample listing of Block Captains and addresses for each village, and a set of name tags for Block Captains. Harold Nevin suggested that the census be color coded for such special problems as handicap/needs. Legal issues pertaining to the collection of census data were discussed.

2. *Block Captain Handbook Draft.* This draft, developed by Fred Brown and Carol Warren, is intended to inform Block Captains about the equipment they will use and the steps they will take in the case of a disaster. The use of Maintenance Shed equipment such as shovels, and the medical and other equipment in the CERT trailer by the Fire Station were also discussed.

After a discussion, Safety Committee members agreed to make suggestions and changes to the document, which will then be modified and submitted to the Committee Chair, Jim Besikof. The need for legal oversight of the final document, before it is given to Block Captains, was also discussed.

### 3. *Old Business.*

A. 11<sup>th</sup> Village. A handout concerning the safety and deployment of Safety, Maintenance and Landscaping workers in the case of a disaster was discussed.

B. Bicycles at Entry. The safety problems at the entry with bicyclists who don't stop was discussed. Harold Nevin suggested two tentative solutions: signs saying slow down, and temporary barriers that could be set up on the pathway during the day.

### 4. *New Business.*

There was no New Business on the agenda, and no time to bring up new business, in order for the Committee to proceed to the Grand Caribe Room for the H1N1 Presentation.

### 5. *Next Meeting.*

Subject to approval by the Committee Chair, the next meeting will be from 5-6 pm on January 14<sup>th</sup> 2010 in the Grand Caribe Room.